



VINAYAKA MISSION'S KIRUPANANDA
VARIYAR ARTS AND SCIENCE COLLEGE,
SALEM



A Constituent College of Vinayaka Mission's Research
Foundation

Deemed to be University

Requesting Letter

From

B. Dasapprakasan,
Professor and Head,
Department of English,
Vinayaka Mission's Kirupananda Variyar Arts and Science College,
Salem.

To

The Principal,
Vinayaka Mission's Kirupananda Variyar Arts and Science College,
Salem.

Respected sir,

Sub: Seeking permission to conduct skill development programme on Soft Skills reg.

On behalf of, Department of English, we would like to organize Skill
Development Programme on Soft Skills on 2nd December 2022 at VMKVASC,

Periyaseeragapadi. Kindly give permission for conducting the skill development
programme on Soft Skills.

Thanking you,

Yours faithfully,

(B. Dasapprakasan)

Date: 01.12.2022

Place: Salem

V. A. V.
11/12/22
PRINCIPAL
VINAYAKA MISSION'S KIRUPANANDA VARIYAR
ARTS AND SCIENCE COLLEGE,
Sankari Main Road, (NH-47)
Periyaseeragapadi, SALEM-636 308



VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS AND SCIENCE COLLEGE, SALEM



REPORT ON SOFT SKILLS 02.12.2022

Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem has conducted **Skill Development Programme on "Soft Skills"** on 02.12.2022 at 11 – 12 pm. **Mr. B.Dasapprakasan**, Assistant Professor & Head, Department of English, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem has delivered welcome Address. **Prof. Dr. V. Anbazhagan**, Principal, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem, has delivered an Inaugural Address. Chief Guest **Dr. N. Sangeetha**, Vice Principal & Head, PG & Research Department of English, Kailash Women's College, Nangavalli, Salem has shared his view on importance of Soft Skills. What is Soft Skills? Soft skills include interpersonal (people) skills, communication skills, listening skills, time management, problem-solving, leadership, and empathy, among others. Listening is the first and foremost Soft Skill. It helps in learning, increases on understanding; it can improve work quality and boost the productivity. Speaking skills can separate into formal and in formal speaking Skills. Reading helps to expand the Vocabulary. Writing is an essential skill. Writing equips the communication and thinking skills. Through this program students enhance:

- Problem-solving , Critical thinking, Conflict resolution, Negotiation
- Improve Adaptability, Communication, Compromise, Listening, Creative thinking
- Uplift Leadership, Work ethic, Teamwork, Positivity, Time management
- Make the learners confident and equipped readers Motivation
- Improve their Listening Skill, Speaking Skill
- Utilize the Skill of Listening for better communication
- Make the learners confident and equipped readers
- Understand the process of writing and effective strategies of writing

The program has motivated the students to develop their skills nearly 200 students from various Departments were enthusiastically participated in this "Soft Skills" program. **Ms. S.Priyadarshini**, Assistant Professor of English, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem concluded the session with Vote of Thanks.



VINAYAKA MISSION'S
KIRUPANANDA VARIYAR
ARTS & SCIENCE COLLEGE



VINAYAKA MISSION'S
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(Deemed to be University under section 3 of the UGC Act 1956)

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NH-47, Sankari Main Road, Periya Seeragapadi, Salem – 636 308.

Website : <http://vmkvasc.edu.in/> E-Mail: principal.vmkvarts@vmu.edu.in, Ph: 0427-2901660

SKILL DEVELOPMENT PROGRAMME ON "SOFT SKILLS"

Organized by

Department of English,

Vinayaka Mission's Kirupananda Variyar Arts & Science College

on FRIDAY 2nd DECEMBER 2022

VENUE: ABDUL KALAM'S SEMINAR HALL

TIME: 11.00 AM TO 12.00 PM

CHIEF GUEST



Dr. N. SANGEETHA, M.A., M.Phil., Ph.D.
VICE PRINCIPAL & HEAD
PG & RESEARCH DEPARTMENT OF ENGLISH
KAILASH WOMEN'S COLLEGE
NANGAVALLI, SALEM - 502

Mr. B. DASAPRAKASAN & Ms. S. PRIYADARSHINI
Assistant Professors,
Department of English, VMKVASC, Salem

Prof. Dr. V. ANBAZHAGAN
Principal
VMKVASC, Salem



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PROGRAMME

On 2nd DECEMBER 2022 FRIDAY at 11.00 AM TO 12.00 PM

Welcome Address	:	Mr. B. DASAPRAKASAN Assistant Professor & Head Department of English VMKV Arts and Science College, Salem
Inaugural Address	:	Prof. Dr. V. ANBAZHAGAN Principal VMKV Arts and Science College, Salem
Chief Guest Address	:	Dr. N. SANGEETHA M.A., M.Phil., Ph.D. VICE PRINCIPAL & HEAD PG & Research Department of English Kailash Women's College Nangavalli Salem - 502
Vote of Thanks	:	Ms. S. PRIYADARSHINI Assistant Professor Department of English VMKV Arts and Science College, Salem.



V. Arthy
 KARTIKA MISSION'S KIRUPANANDU
 ARTS AND SCIENCE COLLEGE
 Sankari Main Road, (NH-47)
 Periyar Seeragaipatti, SALEM-536 308



VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS AND SCIENCE COLLEGE, SALEM



REPORT ON SOFT SKILLS 10.02.2023

Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem has conducted **Skill Development Programme on "Soft Skills"** on 10.02.2023 at 11 – 12 pm. **Mr. B.Dasapprakasan**, Assistant Professor & Head, Department of English, Vinayaka Mission's Kirupananda Variyar Arts and Science College,

Salem has delivered welcome Address. **Prof. Dr. V. Anbazhagan**, Principal, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem, has delivered an Inaugural Address. Chief Guest **Dr. N. Sangeetha**, Vice Principal & Head, PG & Research Department of English, Kailash Women's College, Nangavalli, Salem has shared his view on importance of Soft Skills.

What is Soft Skills? Soft skills include interpersonal (people) skills, communication skills, listening skills, time management, problem-solving, leadership, and empathy, among others. Listening is the first and foremost Soft Skill. It helps in learning, increases on understanding; it can improve work quality and boost the productivity. Speaking skills can separate into formal and in formal speaking Skills. Reading helps to expand the Vocabulary. Writing is an essential skill. Writing equips the communication and thinking skills. Through this students

Soft skills help to enhance:

- Problem-solving , Critical thinking, Conflict resolution, Negotiation
- Improve Adaptability, Communication, Compromise, Listening, Creative thinking
- Uplift Leadership, Work ethic, Teamwork, Positivity, Time management
- Make the learners confident and equipped readers Motivation
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The program has motivated the students to develop their skills nearly 200 students from various Departments were enthusiastically participated in this "Soft Skills" program. **Ms. S.Priyadarshini**, Assistant Professor of English, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem concluded the session with Vote of Thanks.



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SKILL DEVELOPMENT PROGRAMME ON "SOFT SKILLS"

Organized by
Department of English,

Vinayaka Mission's Kirupananda Variyar Arts & Science College

on 10 th February 2023

VENUE: ABDUL KALAM'S SEMINAR HALL

TIME: 11.00 AM TO 12.00 PM

CHIEF GUEST



Dr. N. SANGEETHA, M.A., M.Phil., Ph.D.
VICE PRINCIPAL & HEAD
PG & RESEARCH DEPARTMENT OF ENGLISH
KAILASH WOMEN'S COLLEGE
NANGAVALLI, SALEM - 502

Mr. B. DASAPPRAKASAN & Ms. S. PRIYADARSHINI
Assistant Professors,
Department of English, VMKVASC, Salem

Prof. Dr. V. ANBAZHAGAN
Principal
VMKVASC, Salem



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PROGRAMME

Welcome Address	:	Mr. B. DASAPPRAKASAN Assistant Professor & Head Department of English VMKV Arts and Science College, Salem
Inaugural Address	:	Prof. Dr. V. ANBAZHAGAN Principal VMKV Arts and Science College, Salem
Chief Guest Address	:	Dr. N. SANGEETHA M.A., M.Phil., Ph.D. VICE PRINCIPAL & HEAD PG & Research Department of English Kailash Women's College Nangavalli Salem - 502
Vote of Thanks	:	Ms. S. PRIYADARSHINI Assistant Professor Department of English VMKV Arts and Science College, Salem.







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Requesting Letter

From

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Salem.

To

The Principal,
Vinayaka Mission's Kirupananda Variyar Arts and Science College,
Salem.

Respected sir,

Sub: Seeking permission to conduct skill development programme on Soft Skills reg.

On behalf of, Department of English, we would like to organize Skill
Development Programme on Soft Skills on 25th April 2023 at VMKVASC,
Periyaseeragapadi. Kindly, give permission for conducting the skill development
programme on Soft Skills.

Thanking you,

Yours faithfully,

V. Dasappakasan
18/4/23

[Signature]
18.4.23

Date: 18.04.2023

Place: Salem

PRINCIPAL
VINAYAKA MISSION'S KIRUPANANDA VARIYAR
ARTS AND SCIENCE COLLEGE
Sankari Main Road, (NH-47)
Periyaseeragapadi, SALEM-636 308.



**VINAYAKA MISSION'S KIRUPANANDA
VARIYAR ARTS AND SCIENCE COLLEGE**



SALEM

**A Constituent College of Vinayaka Mission's
Research Foundation
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Date: 18-04-2023

Circular

Dear Students,

This is to inform you that our college will conduct Skill Development Programme on Soft Skills on 25-04-2023 at VMKVASC, periyaseeragapadi village. Hereby all the Students are informed to join this program Soft Skills program without fail.

Name of the Event : Soft Skills
Date : 25-04-2023
Venue : VMKVASC, Periyaseeragapadi

V. Anurag 25/4/23

PRINCIPAL
VINAYAKA MISSION'S KIRUPANANDA VARIYAR
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VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS AND SCIENCE COLLEGE, SALEM



REPORT ON SOFT SKILLS

25.04.2023

Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem has conducted **Skill Development Programme on "Soft Skills"** on 25.04.2023 at 11 – 12 pm. **Mr. B. Dasappakasan**, Assistant Professor & Head, Department of English, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem has delivered welcome Address. **Prof. Dr. V. Anbazhagan**, Principal, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem, has delivered an Inaugural Address. Chief Guest **Dr. Sindhu V. Jose**, Assistant Professor, Sona College of Arts and Science, Salem has shared his view on importance of Soft Skills. What is Soft Skills? Soft skills include interpersonal (people) skills, communication skills, listening skills, time management, problem-solving, leadership, and empathy, among others. Listening is the first and foremost Soft Skill. It helps in learning, increases on understanding; it can improve work quality and boost the productivity. Speaking skills can separate into formal and in formal speaking Skills. Reading helps to expand the Vocabulary. Writing is an essential skill. Writing equips the communication and thinking skills. Through this students

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The program has motivated the students to develop their skills nearly 200 students from various Departments were enthusiastically participated in this "Soft Skills" program. **Ms. S.Priyadarshini**, Assistant Professor of English, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem concluded the session with Vote of Thanks.



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SKILL DEVELOPMENT PROGRAMME ON "SOFT SKILLS"

Organized by
Department of English,
Vinayaka Mission's Kirupananda Variyar Arts & Science College

ON TUESDAY 25th APRIL 2023

VENUE: ABDUL KALAM'S SEMINAR HALL

TIME: 11.00 AM TO 12.00 PM

CHIEF GUEST



Dr. Sindhu V. Jose M.A., M.Phil., Ph.D.,
Assistant Professor
Sona College of Arts and Science,
Salem

Mr. B. DASAPPRAKASAN & Ms. S. PRIYADARSHINI
Assistant Professors,
Department of English, VMKVASC, Salem

Prof. Dr. V. ANBAZHAGAN
Principal
VMKVASC, Salem



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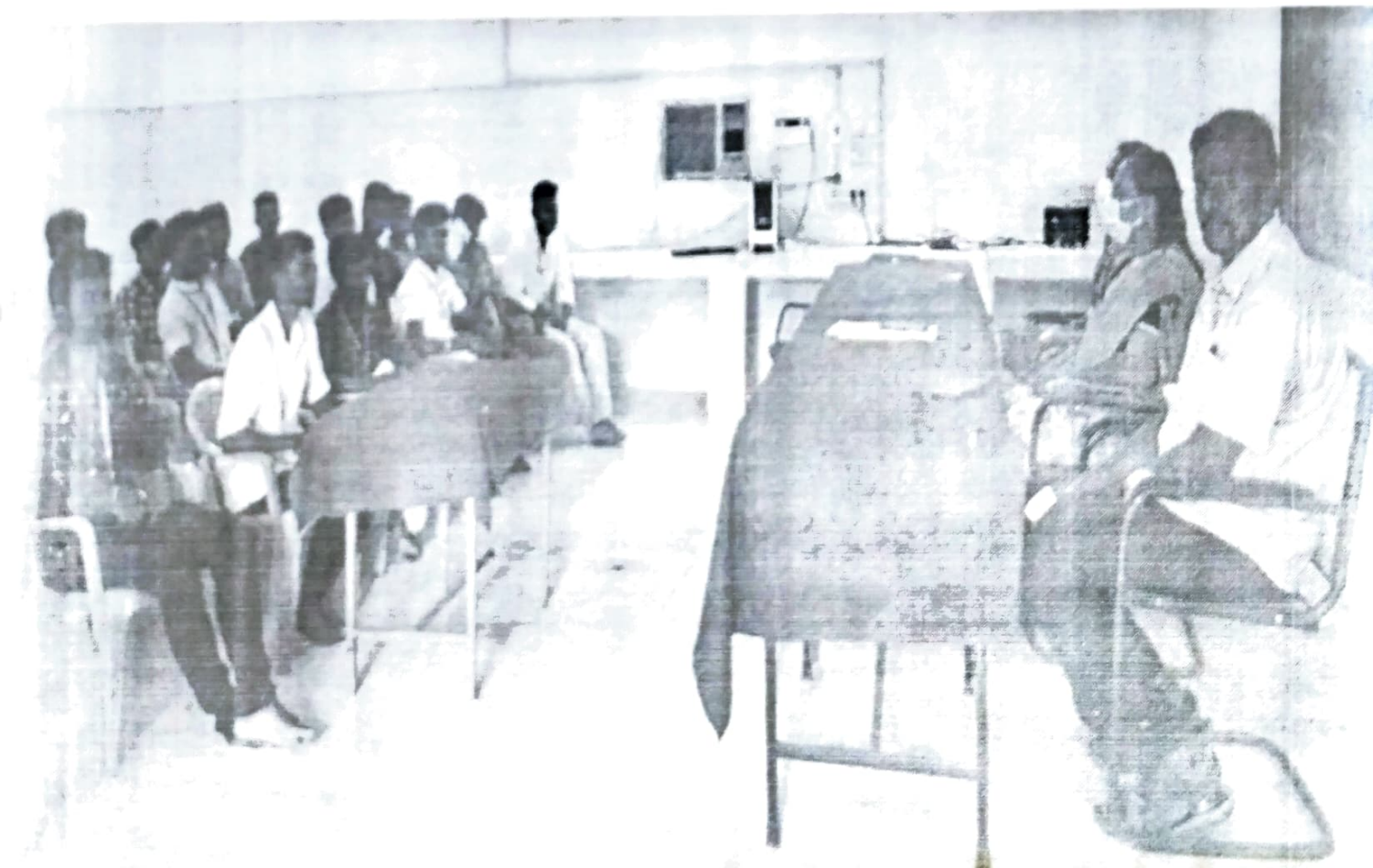
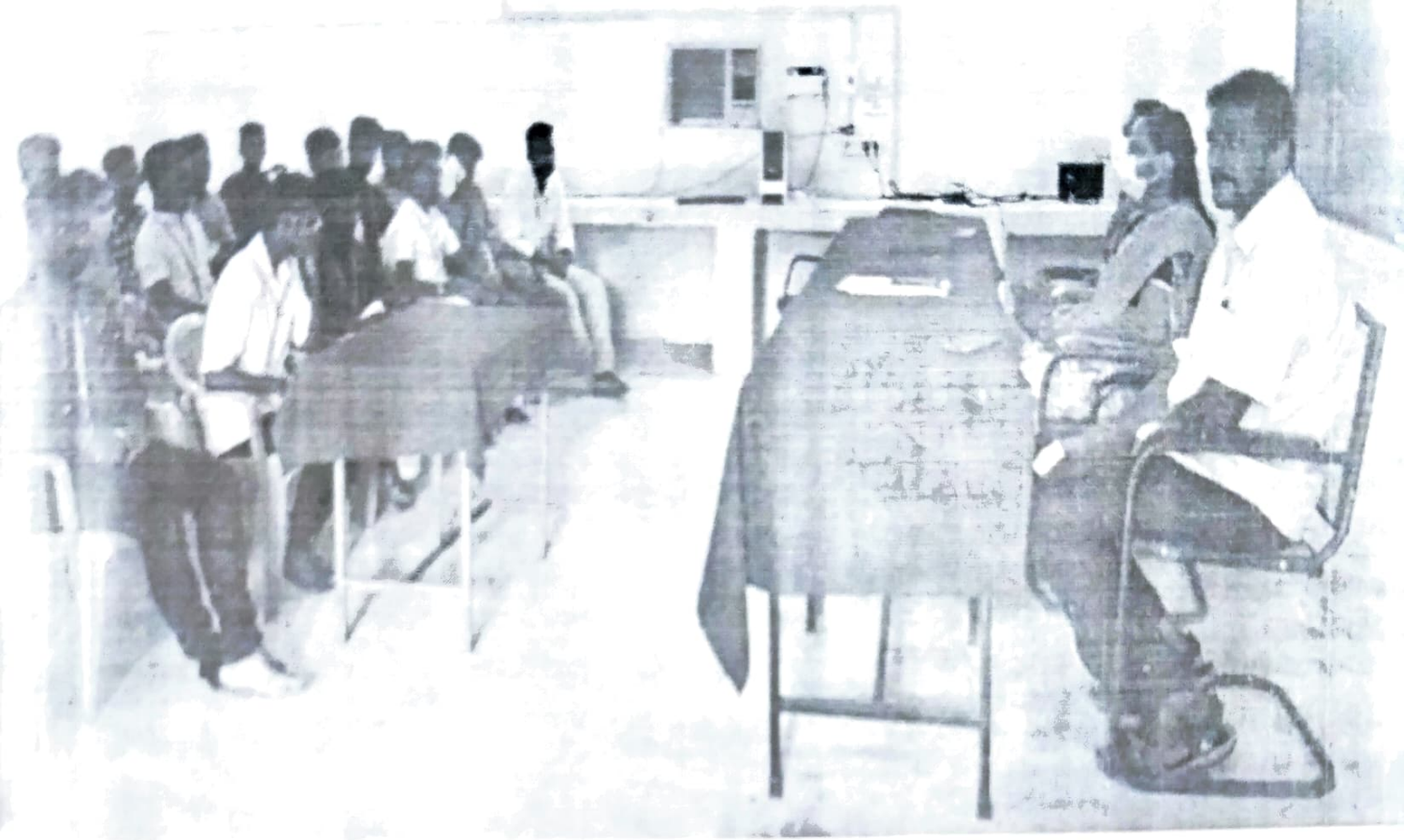
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PROGRAMME

On 25th April 2023

TUESDAY at 11.00 AM TO 12.00 PM

- Welcome Address : Mr. B. DASAPPRAKASAN
Assistant Professor & Head
Department of English
VMKV Arts and Science College, Salem
- Inaugural Address : Prof. Dr. V. ANBAZHAGAN
Principal
VMKV Arts and Science College, Salem
- Chief Guest Address : Dr. Sindhu V. Jose M.A., M.Phil., Ph.D.,
Assistant Professor
Sona College of Arts and Science, Salem.
- Vote of Thanks : Ms. S. PRIYADARSHINI
Assistant Professor
Department of English
VMKV Arts and Science College, Salem.





V. Arora
25/1/14

PRINCIPAL
VINAYAKA MISSION'S K. JUPURKANDA VARIYAR
CATS AND SCIENCE COLLEGE
SAPRIKUL M. K. ROAD - H-471
Pe. 100, SGT. J. ROAD, JALEM-636 308.



VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS AND SCIENCE COLLEGE, SALEM



SOFT SKILL AND APTITUDE TRAINING PROGRAM

Career opportunities & Placement Cell, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem and Mikrosun Technology, Salem has jointly organized ten days **"SOFT SKILL AND APTITUDE"** training Program on from 19-10-2022 to 23-11-2022 for the benefit of the final year B.Sc Computer Science & B.Com students. First Day (19-10-2022) Prof.

Dr. M. Prakash, Career opportunities & Placement Cell coordinator, Professor & Head, Department of Computer Science, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem delivered welcome address. Prof. Dr. V.Anbazhagan, Principal, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem delivered Inaugural address. **Mr. V. SASIKUMAR, Director, Mikrosun Technology, Salem**, has delivered about the needs of the Soft Skill and Aptitude in the aspect of the placement and in our day to day life.

After the inaugural function Mikrosun Technology Soft Skill and Aptitude training expert Mrs Ramya handled the morning and afternoon sessions and she explained and trained the students about the soft skills are a combination of abilities related to people and social situations rather than a person's technical abilities. Some common examples of soft skills are relationship-building, teamwork, communication, problem-solving, and leadership. In the second day (20-10-2022) she trained the students about the 5 modules of soft skills, Communication Skills being able to communicate effectively is the most important of all life skills.

In the third day (31-10-2022) she trained the students about the Problem Solving Skills: Problems are at the centre of what many people do at work every day, in the fourth (02-11-2022) day training she handled about the Critical Thinking Skills and Negotiation Skills, in the fifth day (07-11-2022) training she handled about Decision Making Skills,

In the sixth day (09-11-2022) training she explained about the Different Types of Aptitude Tests, in the seventh day (14-11-2022) session she trained about the Abstract Reasoning Test and Spatial Reasoning Test, in the eighth day (16-11-2022) training she handled about Verbal Ability Test and Logical and Critical Reasoning Test, in the ninth day (21-11-2022) training she trained about, in the final day (tenth day – 23-11-2022) she trained about Visual Reasoning Test, Problem-Solving Abilities Test and Decision-Making and Judgment Test. All the ten days both morning and afternoon sessions handled through PowerPoint presentation and group discussion training was given by the trainer. Totally 25 hours soft skill and 25 hours aptitude training was given to the students. the final year B.Sc Computer Science 29 students and B.Com 34-students are learned about the Better teamwork, efficiency, and productivity. The students to augment their employability and potential and face challenges of the present times

Event Photos









**VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS AND SCIENCE
COLLEGE, SALEM**

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Date: 17-10-2022

Place : Salem

From

Maniraj.S

Department of Commerce

Vinayaka Missions Kirupananda Variyar Arts and Science College

Salem

To

The Principal

Vinayaka Missions Kirupananda Variyar Arts and Science College

Salem

Subject: **Application for Permission to Conduct One day
Workshop Reg.**

I would like to submit for your permission and support to organize one day Workshop on 2-10-2022. It is necessary for all students and faculties to attend the workshop to enhance the knowledge about **Effective Time Management**. So I kindly request you to grant me to organize the programme.

Thanking you

Yours Faithfully

[S.MANIRAJ]



**VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS &
SCIENCE COLLEGE, SALEM**

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17-10-2022

CIRCULAR

All the UG and PG students of Commerce are informed to attend the one day Workshop Title **Effective Time Management** on 20-10-2022 at 11 am to 12 pm through offline.

PRINCIPAL

INVITATION



**VINAYAKA MISSION'S
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DEPARTMENT OF COMMERCE

ORGANIZE

ONE DAY WORKSHOP ON "EFFECTIVE TIME MANAGEMENT"

On Thursday 20-10-2022



Resource Persons



Dr. S. GNANALAKSHMI, M.Com, M.Phil., Ph.D.
Head & Assistant Professor, Department of Commerce
Sona College of Arts and Science, Salem.

Time: 11.00 AM TO 12.00 PM



**Mr. V. Ramesh & Mrs. G.
Nalini**
Convenors
Department of Commerce,
VMKVASC, Salem.

**Mr. S. Maniraj &
Mr. C. Kamallesh Kanna**
Organizing Secretaries
HOD's Department of Commerce
& Commerce CA
VMKVASC, Salem.

Prof. Dr. V. Anbazhagan
Principal,
VMKVASC,
Salem.



**VINAYAKA MISSION'S
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PROGRAMME

On Thursday 20th October 2022 at 11AM TO 12PM

Welcome Address	:	NANTHITHA.K. I.B.Com, CA VMKV Arts and Science College, Salem.
Inaugural Address	:	Prof.Dr.V.ANBAZHAGAN, Principal,VMKV Arts and Science College,Salem.
Presidential Address	:	Prof.Dr.B.Jaykar Registrar, Vinayaka Mission's Research Foundation Deemed to be University, Salem.
Chief Guests Address	:	Dr.S.GNANALAKSHMI, M.Com, M.Phil., Ph.D., Head & Assistant Professor, Department of Commerce Sona College of Arts and Science,Salem.
Vote of Thanks	:	MOHITHA SRI.G.I.B.Com CA VMKV Arts and Science College, Salem.
Compering	:	Gouhar Nisha.A. I.B.Com VMKV Arts and Science College, Salem



**VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS AND SCIENCE
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ONE DAY WORKSHOP REPORT

With the blessings of VMKV Arts and Science College Salem, having constant encouragements of our respected Principal **Dr.V. Anbzhagan**, a workshop is conducted in order to enhance learning skills of our students, the department of Commerce is hosting on the following schedule and the topic:

Department of Commerce organized a Workshop **Topic: EFFECTIVE TIME MANAGEMENT**" Dated 20-10-2022 Time 11am to 12 pm.

The programme begins with welcome address by MS.Nanthitha. K. I B.Com CA Student of VMKV Arts and Science College Salem. Inaugural Address given by **Dr.V.Anbazhagan Principal Vinayaka Mission's Kirupananda Variyar Arts and Science College Salem.**

Resource Person: Dr.S.Gnanalakshmi M.Com.,M.Phil P.hd.,Head and Assistant Professor, Department of Commerce Sona College of Arts and Science College, Salem.

About the Speaker: Dr.S.Gnanalakshmi Head of the Department of Commerce Department of Commerce Sona College of Arts and Science College, Salem.. She has 13 yrs Teaching Experience and She has organized National and International Seminars. She published Many

National and International Journals. Organised various Academic Programme conducted by the college. Co-ordinator for National Level Programmes and student development workshop.

Description: During the Workshop she lecture about **THE EFFECTIVE TIME MANAGEMENT** and he explain about What is Management? **process of planning, decision making, organizing, leading, motivation and controlling** and manipulation of human resources, financial resources, technological resources, and natural resources. The Second point She discuss about the Time Management Maximize the time spent on important things and to use our time in the most effective and possible way and Controlling the distractions that wasting time. Planning-Good time management starts with good planning skills.

PHOTOS







Challenges

Individuals encounters are trying to maximize their effectiveness in their career and personal life. Time Management is an area of growth and it can be comforting to know about other people have faced similar challenges as well. Good time management having the ability to organize our time spent on activities that will make the most significant impact in our life and it helps to boost our productivity, reduce stress and improve our ability to focus. He discussed and interact with the following points in the webinar.

It can also help to learn how others addressed those issues. Low Motivation.

1. Trouble Prioritizing
2. Setting goals.
3. Procrastination Habits
4. Attempted Multitasking
5. Not Enough Rest
6. Forgetting to Delegate
7. Rigid Planning

The programme ended with interactive session and followed by vote of thanks delivered by MohithasSri. I B.Com **CA** Vmkv Arts And Science College, Salem.

Feed Back

Effective Time Management Improves the Students Efficiency and it helps most important and time sensitive task. Develops and implements the effective strategies to save time. Avoid distractions. Tracks the progress of the project. Meets all deadlines and makes the best use of time. Knows what has to be done and what should not be done.

Outcomes:

The benefits of good time management include greater productivity, less stress, and more opportunities to do the things that matter and boost up the Individual moral and confidence and accomplish the task within the stipulated time frame, and making them popular in their organization as well as amongst their peers and build up positive work life balance and explore the new benefits.



VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS AND SCIENCE COLLEGE, SALEM



ONE DAY ORIENTATION PROGRAM ON “SOFT SKILL AND APTITUDE”

Department of Computer Science, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem has organized **“ONE DAY ORIENTATION PROGRAM ON “SOFT SKILL AND APTITUDE”** on 10th October 2022 at 11.30AM. Prof. Dr. M. Prakash, Professor

& Head, Department of Computer Science, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem delivered welcome address. Prof. Dr. V. Anbazhagan, Principal, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem delivered Inaugural address.

Mr. V. SASIKUMAR, Director, Mikrosun Technology, Salem, has delivered about the Importance of Soft Skill and Aptitude in the Placement, after that Mikrosun Technology Soft Skill and Aptitude training expert Mrs Ramya has delivered about What is Soft Skill, why its importance to get placement and what is the roll of Aptitude in the placement & how to improve our skills. Program was ended with the vote of thanks by Mr. R. Jagadeesan , Assistant Professor, Department of Computer Science, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem. Certificate was issued to all the participants after getting feedback from them.

Brochure

**VINAYAKA MISSION'S
KIRUPANANDA VARIYAR
ARTS & SCIENCE COLLEGE**

**NAAC**

**VINAYAKA MISSION'S
RESEARCH FOUNDATION**
(Deemed to be University under section 3 of the UGC Act 1956)

VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS AND SCIENCE COLLEGE
A Constituent College of VINAYAKA MISSION'S RESEARCH FOUNDATION
(Deemed to be University) (NAAC Accreditation) ISO : 21001-2018
NH - 47, Sankari Main Road, Periyaseeragapadi, Salem - 636 308
Website: <http://vinmkyasc.edu.in> / Email: principal.vmkvarts@vinmkyasc.edu.in Ph: 0427 2901860

ONE DAY ORIENTATION PROGRAM ON “SOFT SKILL AND APTITUDE”

Organized by

**Department of Computer Science,
Vinayaka Mission's Kirupananda Variyar Arts & Science College**

Date: 10th-October-2022 **Time: 11.30 A.M**



Resource Person
Mr. V. SASIKUMAR
DIRECTOR &
Mrs. RAMYA
TRAINER
MIKROSUN TECHNOLOGY, SALEM.



Event Photos



